

Team Meeting Agenda | Day 2

This is a guide to help Team Leaders guide their teams through a meeting to help improve on past performance and set a solid plan for the next stage of the challenge.

Our Team Name & Number

What have we done well?

What do we need to do better?

Today we want to achieve:

| Task | Responsibility | Due | Complete |
|---------------------|----------------|-----|----------|
| Elevator Pitch | | | |
| Planning Canvas | | | |
| Establishment Costs | | | |
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